

ESSEX CONSERVATION COMMISSION

MINUTES

NOVEMBER 4, 2011

Members: Wallace Bruce, Chairman – present
Joseph Ahearn – absent
Robert Brophy - present
Philip Caponigro – absent
Elisabeth Frye - present
James Rynkowski – absent
Shirley Singleton - present

The Commission opened a Public Hearing on a Notice of Intent filed by Kurt Decker-Lucke to construct a single story addition, and entry canopy, a canopy above the kitchen window and the renovation of the existing garage/shed at 21 Gregory Island Road. The plan for the renovations was presented to the Commission. The Commission had no problems with the project, however, a filing number had not been issued by the DEP. It was determined that the hearing should be continued to the next meeting. On a motion made and duly seconded, the Commission voted unanimously to continue the hearing to November 15, 2011.

The Agent reported that he had been out to 69 Choate Street to see the progress on work being done there. At this time the work is ongoing and is not near completion. They are currently working on a rain garden. He also advised that he had reviewed a plan for 38 Wood Drive at the request of the BOH and determined that this work did not need a filing with the Commission. The Agent had also responded to a request from Derek Brown regarding the controlling of phragmites on Conomo Point. Mr. Brown had asked that the Commission consider making a recommendation to the Town that a NOI be filed for a ditch which he felt would solve the problem. The Commission determined that, at this time, no recommendation would be made since the Town is in the process of finalizing plans for the area. The Clerk will advise Mr. Brown that he should go back to the Town to address this issue.

The Clerk distributed the minutes from the last meeting. It was advised that the date on the minutes was incorrect. The Chairman submitted the minutes from the meeting of October 4, 2011 for approval. On a motion made and duly seconded, the Commission voted unanimously to accept the minutes of October 4, 2011.

The Commission again reviewed the request from the Town to review the policies and procedures and to sign a form which indicated that this had been done. The members will take the information provided by the Clerk after a discussion with the Town Administrator under consideration.

The Commission reviewed a memorandum prepared by the Agent and the Clerk for a procedure for notification of projects planned by the DPW under the “blanket” OOC. The Commission will table this to the next meeting and asked that a copy of the OOC be provided for the Commission to review before finalizing the memorandum.

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The Clerk presented a Request for a Certificate of Compliance for 43 Lufkin Point Road. The Agent advised that he had been to the site and the work was complete and recommended that the COC be issued. On a motion made and duly seconded, the Commission voted unanimously to issue a COC for 43 Lufkin Point Road.

On a motion made and duly seconded, the meeting was adjourned.

Approved: Essex Conservation Commission

Prepared by: Deborah Cunningham, Administrative Clerk